

Dear Students,

Below is the information about the rules for applying for a place at the Student Dormitory Dziekanka in the academic year 2020/2021 (based on the Rules of Benefits for Students and Doctoral Students at the UMFC).

- Application for a place at student dormitories in Warsaw and Białystok should be downloaded from the UMFC website – tab ‘*świadczenia dla studentów*’ [benefits for students].
- Applications should be submitted, respectively, to the UMFC Office for Teaching Management or Dean’s Office of the Department of Instrumental and Pedagogic Studies, Music Education and Vocal Studies (Chopin University of Music Branch in Białystok) until:  
**10 September 2020 by sending a scan of a signed form by email to the following address (respectively):**  
**[dzialnauczania@chopin.edu.pl](mailto:dzialnauczania@chopin.edu.pl)** or general email address of the UMFC Branch in Białystok:  
**[filia@chopin.edu.pl](mailto:filia@chopin.edu.pl)**
- Persons meeting all requirements listed below have a priority to be granted a place at student dormitories of the Chopin University of Music:
  - 1) are in difficult financial situation;
  - 2) their registered permanent place of residence is over 50 km away from Warsaw or Białystok, respectively;
  - 3) they start full-time studies at the Chopin University of Music in the same year as the year they apply for a place at a student dormitory.
- Detailed information about the rules for granting a place at student dormitories can be found in the UMFC Rector’s Ordinance no. 47/2020 of 21 August 2020 on the deadline for submission of applications for a place at student dormitories of the Chopin University of Music and the criteria determining the order in which these places shall be granted.
- Applications for a place at a student dormitory shall be examined by the Committee for Allocating Places at the Student Dormitory Dziekanka or the Committee for Allocating Places at the Student Dormitory of the Chopin University of Music Branch in Białystok, respectively.
- Persons who have not been granted a place at a student dormitory due to no more places available shall be added to a reserve list in the order they filed their applications.
- If a person who has been granted a place at a student dormitory fails to sign an agreement with the UMFC on the accommodation and fails to pay a deposit in the set amount (which should be transferred to the UMFC bank account) by 7 October of the year when the place was granted to him/her, it shall be considered that this person has given up his/her place at a student

dormitory and this place can be allocated to the next person from the reserve list.

- If there are places available, accommodation at the student dormitory may also be granted in reference to an application submitted during an academic year.
- Any disputes related to allocating places at a student dormitory shall be settled by Vice-Rector for Student Affairs.

UMFC OFFICE FOR TEACHING MANAGEMENT